

**DRAFT**

Minutes of the meeting of the  
**Surrey HEATH LOCAL COMMITTEE**  
 held at 6.00 pm on 30 November 2017  
 at St Michael's Church, 286 London Road, Camberley, GU15 3JP.

**Surrey County Council Members:**

- \* Mr Bill Chapman (Chairman)
- Ms Charlotte Morley (Vice-Chairman)
- \* Mr Paul Deach
- \* Mr Mike Goodman
- \* Mr Edward Hawkins
- \* Mr David Mansfield

**Borough / District Members:**

- \* Borough Councillor Vivienne Chapman
- Borough Councillor Josephine Hawkins
- \* Borough Councillor Paul Ilnicki
- Borough Councillor Rebecca Jennings-Evans
- \* Borough Councillor Pat Tedder
- \* Borough Councillor Valerie White

\* In attendance

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**OPEN FORUM**

Questions and responses from the informal open forum session are attached as Annex A.

**101/17 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Ms Charlotte Morley and Cllr Josephine Hawkins.

**102/17 MINUTES OF THE LAST MEETING [Item 2]**

The minutes from the previous meeting on 5 October 2017 were agreed as a true record and signed by the Chairman.

**103/17 DECLARATIONS OF INTEREST [Item 3]**

There were none.

**104/17 PETITIONS [Item 4]**

Two petitions were received and officer responses provided at the meeting.

**105/17 PETITION: IMPROVE ACCESS TO COSTA ON THE A30, BAGSHOT [Item 4a]**

**Declarations of interest:** None

**Officers attending:** Andy Stokes, Transport, Development and Planning (TDP) Officer

**Petitions, Public Question, Statements:** The lead petitioner, Mr Hamilton addressed the committee, detailing the concerns of the residents in Bagshot with regards to the access off the A30 in to the costa drive thru. He explained that the residents were unaware of exactly what was planned for the site when initial planning permission was approved but do accept that planning permission had been granted. He also noted that although not many accidents have been reported there are frequent near misses at this turning. Mr Hamilton concluded that in consultation with the Divisional Member and TDP Officer there were several options available to helping to alleviate the problems at this junction.

1. Conduct an audit of signage in the vicinity to ensure the entrance to costa is clearly signed.
2. Take further steps to ensure accidental access to the residential road adjacent to Costa is reduced.
3. Install signs along the A30 to stop users making dangerous U-turns.
4. Add keep clear markings or a yellow hatched box outside the Costa entrance to stop dangerous queuing on the A30.

**Member Discussion – Key Points**

1. The TDP Officer commented that although planning permission had been granted and a series of audits conducted to ensure safe driver movements, drivers do not always behave as expected and dangerous driving situations can occur. He noted that a big issue is drivers taking the wrong turning in to the adjacent residential road and then having to back out on to the A30 to find the correct entrance to Costa. This would be helped by decluttering this section of the A30. Discussions are ongoing with Costa and a meeting has been agreed with them to improve matters.
2. It's important to distinguish what is an A30 problem and what is a Costa problem. Ideas for signage to improve matters have been sent to Highways for consideration.
3. The members noted the access will continue to be reviewed and monitored, addressing any problems that arise.

**Resolution:**

The Surrey Heath Local Committee agreed to support the Transport Development Planning Officer's meeting with Costa, Bagshot to discuss issues raised out of the Level 3 Safety Audit.

The above decision was made in response to the resident's concerns and petition presented to the committee to review the access arrangements.

## **106/17 PETITION: SAFER CYCLING ROUTE FROM CHOBHAM TO WOKING** **[Item 4b]**

**Declarations of Interest:** None

**Officers attending:** Andrew Milne, Area Highways Manager

**Petitions, Public Questions, Statements:** The lead petitioner, Mr Norman Johns addressed the committee with his concerns over the lack of a family friendly cycle route between Chobham and Woking. He noted there appeared to be a lot of funding available from developers, parking and landfill tax that could be put towards such a scheme. Such a route would be well used as Woking High Schools catchment area extends to Chobham and with lack of a good bus route between the two locations many children would opt to cycle. The current option for cycling is only really usable by the experienced cyclist due to the speed limit of the roads.

### **Member Discussion – Key Points**

1. Landfill tax was not an option that was open to the committee to use for funding.
2. Part of the route, which is located in Woking is on a list of schemes to be considered for funding from the Government as part of a Sustainable Transport Package. There is support for the route although particular sections will require additional land in order to widen the footpath.
3. The members of the committee saw the benefits of such a route but due to the current financial position for now and the foreseeable future it is not currently an option but should developer or any other funding become available then this would be of benefit to the community.
4. Mike Goodman therefore proposed, seconded by Bill Chapman that the first part of the recommendation be amended to say "To progress with work on the pedestrian and cycle facility when funds become available to do so".

### **Resolution:**

The Surrey Heath Local Committee agreed:

- i) To progress with work on the pedestrian and cycle facility when funds became available to do so.
- ii) That part of the existing footway will have maintenance work carried out to restore the original width.

The above decision was made because although the provision of a continuous route for pedestrians and cyclists between Chobham and Woking

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would be ideal, the financial and physical constraints do not currently make this route possible.

### **107/17 WRITTEN PUBLIC QUESTIONS [Item 5]**

One written public question was received from Ms Siobhan Romp. The question and answer were provided as part of the supplementary papers. Ms Romp was unable to attend the meeting and did not submit a supplementary question.

### **108/17 WRITTEN MEMBERS QUESTIONS [Item 6]**

None were received.

### **109/17 HIGHWAYS UPDATE REPORT [Item 7]**

**Declarations of interest:** None

**Officers attending:** Andrew Milne, Area Highways Manager

**Petitions, Public Questions, Statements:** none

[Cllr Valerie White left the meeting at 7.30pm]

The Area Highways Manager introduced the report stating the local committee had 2 decisions to make based on the capital work programme for 2018/19 and the allocation of the parking surplus.

He noted that there was an amendment to the table 2 under item 2.3, indicating that the carriageway maintenance for Wimbledon Road, Old Dean, Camberley would now be funded from another budget that has been agreed by Colin Kemp, Cabinet Member for Highways. This would then allow for work to be undertaken on the following 2 schemes on the list; Oakwood Road, Windlesham and Greyfriars Drive, Bisley.

#### **Member Discussion – Key Points**

1. Members queried whether other schemes on the list were permitted to go ahead if Community Infrastructure Levy (CIL) or Parish Council funding became available. The Area Highways Manager confirmed that if such funding was made available then work on other schemes could go ahead.
2. The majority of the major schemes works for 2018 are in close proximity to one another, it must be ensured that the scheduling of such work is considered in order to cause minimal disruption for residents. The street works team are responsible for the co-ordination of the works and this has been done to keep disruption to a minimum including any lane closures associated with the Meadows Gyratory to be in place overnight.
3. The Chairman congratulated the highways team on their excellent customer service statistics in Surrey Heath, with 97% of all enquiries being resolved within 28 days. He also praised the improvements to the website,

making it easier for residents to self-serve and report routine matters and avoid duplication.

4. Members queried whether schemes on the list could be substituted for others based on the change of priorities and updated needs. The Area Highways Manager confirmed it was possible to reevaluate the list, proposing new schemes that would be of more benefit.

**Resolution:**

The Surrey Heath Local Committee agreed:

- i) the proposed capital works programme for 2018/19 shown in table 2 at section 2.3 including Oakwood Road, Windlesham and Greyfriars Drive, Bisley given that Wimbledon Road, Old Dean, Camberley will be funded by other means.
- ii) that £4,161 of unallocated parking surplus is allocated to the Committee's revenue maintenance budget to support ongoing maintenance works.

The above decisions were made to enable progression of all highway related schemes and work.

**110/17 MEMBERS ALLOCATION REPORT [Item 8]**

**Declarations of Interest:** None

**Officers attending:** Jess Edmundson, Partnership Committee Officer

**Petitions, Public Questions, Statements:** None

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2017/18 the County Council has allocated £6,000 revenue funding to each County Councillor. This report provides an update on the projects that have been funded since June 2017 to date.

**Resolution:**

The Local Committee (Surrey Heath) noted the amounts that have been spent from the Members' Allocation budget, as set out in Annex 1 of this report. The committee also noted the deadline for committed spend is 31 December 2017.

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### 111/17 DECISION TRACKER [Item 9]

**Declarations of Interest:** None

**Officers attending:** Jess Edmundson, Partnership Committee Officer

**Petitions, Public Questions, Statements:** None

**Resolution:**

The committee noted the decision tracker.

### 112/17 FORWARD PLAN [Item 10]

**Declarations of Interest:** None

**Officers attending:** Jess Edmundson, Partnership Committee Officer

**Petitions, Public Questions, Statements:** None

The Committee received a report on the forward plan and was asked to comment on the items that are currently anticipated would be received.

#### **Member Discussion – Key Points**

1. The Chairman noted that his intention was for the item on mental health provisions to be included within the education item, although a separate item on mitigating mental health issues and prevention would also be welcomed. It was suggested that as such items would be of great public interest then these should be first on the agenda when these items come to the Surrey Heath local committee.

**Resolution:**

The committee noted the forward plan and requested the mental health provisions and education items be added to the forward plan for June 2018.

Meeting ended at: 7.50 pm

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**Chairman**